

ASTORIA DEVELOPMENT COMMISSION

City Council Chambers

July 1, 2013

ADC JOURNAL OF PROCEEDINGS

A regular meeting of the Astoria Development Commission (ADC) was held at the above place at the hour of 9:22 p.m. immediately following the Astoria City Council meeting.

Councilors Present: Herzig, Warr, Mellin, LaMear, Mayor Van Dusen

Staff Present: City Manager Benoit and Community Development Director Estes. The meeting is recorded and will be transcribed by ABC Transcription Services, Inc.

REPORTS OF COMMISSIONERS: No reports.

CHANGES TO AGENDA: No changes.

CONSENT CALENDAR:

The following items were submitted on the Consent Calendar:

5(a)ADC Minutes of 6/17/13

5(b)ADC Budget Committee Minutes of 4/25/13

5(c)Lease Agreement with Astoria Regatta Association for Use of Property Located at 250 21st Street (City Manager)

Commission Action: Motion by Commissioner Warr, seconded by Commissioner Mellin, to approve the Consent Calendar. Motion carried unanimously. Ayes: Commissioners Warr, LaMear, Herzig and Mellin, and Mayor Van Dusen. Nays: None.

REGULAR AGENDA ITEMS:

Item 6(a): Portway Street Railroad Crossing Improvement Project – Contract for Engineering Design Services (Public Works)

At the May 6, 2013 Astoria Development Commission meeting, staff was authorized to procure engineering services for design of the Portway Railroad Crossing Improvement Project. This project consists of reconstructing the deteriorated double railroad track crossing at Portway Street. After review of several northwest railroad consulting firms, City Staff coordinated with Wiser Rail Engineering to develop scope and fees for design services.

Engineering Staff will work with Wiser Rail Engineering on road approach and drainage design to reduce engineering costs for the project.

Funding for this project is recommended to come from the Astor-West Urban Renewal District. Section 650.B of the Astor-West Urban Renewal District Plan includes "Street, Curb, Sidewalk and Trolley Track Improvements" as approved activities that can be funded by the Development Commission. It is recommended that the Astoria Development Commission execute a contract in the amount of \$19,450 with Wiser Rail Engineering for the project.

Commission Action: Motion by Commissioner LaMear, seconded by Commissioner Herzig, to execute a contract in the amount of \$19,450 with Wiser Rail Engineering for the Portway Railroad Crossing Improvement Project. Motion carried unanimously. Ayes: Commissioners Warr, LaMear, Herzig and Mellin, and Mayor Van Dusen. Nays: None.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:23 p.m. to convene the City Council Executive Session.

ATTEST:
Secretary**APPROVED:**
City Manager